

Officer's Meeting – Fall 06 Kickoff

Meeting was held Friday 25 August 2006 at 12:00 in the Green Room.
Officers attending: Rose, Wilson, Hawkins, King, Roppel

Current Officers for Fall 06 (Elected at the end of Spring 06)

President: Chris Rose

VP: Brooks Garrison

Recording Secretary: (need to fill this – Mustafa Ali elected, but cannot serve)

Corresponding Sec.: Anthony Nguyen

Bridge Correspondent: Anthony Nguyen

Office Managers: Chris Wilson, Steven Hawkins

Webmaster: Steven Hawkins

E-Council Rep.: Scott King

Treasurer / Faculty Advisor: Dr. Roppel

Committee Heads.... (*I don't have this list*)

Treasurer's report: Bank balance: \$1,026.01 as of 31 July 06

Advisor's thoughts....

- Schedule induction, be sure to invite Dr. Irwin as soon as the date is set.
- Order certificates
- Order bridges
- Get ready for Homecoming reception
- Get projects underway – especially contacting senior design teachers to prepare for senior design fair.

PROJECTS:

A. Senior Design Fair and Senior Design archiving

Motivation / vision:

HKN is charged with contributing to the welfare of the ECE Dept. Senior Design is the single most important experience for our students, and the one upon which most of our assessment is based for continued accreditation. Also, the projects are usually interesting, and can help with student recruitment if they are available for viewing.

I encourage HKN to address this with the following actions:

- (1) take charge of setting up and running Senior Design Fair each semester. This is the period of several hours at the end of each semester when each senior design class sets up posters and demos for review by the faculty, and anyone else who is interested. We usually have several people from industry.
- (2) Archive the posters and other material for each senior design on a special website, linked from the ECE Dept. main page. HKN would be responsible for getting the content from each senior design class, converting the formats as necessary, uploading it, and maintaining the web site.
- (3) Place selected senior design posters on display in the second floor hallway, rotating each semester.

B. Honor plaques

Motivation / Vision:

Most departments have a "wall of recognition," which honors students and faculty in various categories. We have been asked to do this by Dr. Irwin. We have some example photos from

Georgia Tech. There are also some examples in the Business Building, and other engineering buildings around campus.

Items discussed at the meeting:

- *Improve meeting attendance. We don't have much of a "stick." Need to improve the "carrots."
- *Turkey suit competition
- *Homecoming reception
- *Signed football
- *Find out how many ECE Prof.'s are HKN members (Dr. Roppel will do this).