

Contract Title:

Team:

Student Name:

Date:

Task: *State what you are going to do (your task) in the first sentence, which is your “key sentence”. In the rest of the first paragraph add details that relate to the first sentence. In the first paragraph or following paragraphs include a list and/or description of what will be your deliverable(s).*

Measure of Performance (MOP): *State what can be measured to determine whether the deliverable is successful or not?*

Interfacing Plan: *Discuss how your deliverable relates to the work and deliverables of your colleagues or others. For examples, mating parts made by two different students should mate, electrical subsystems that “mate” through pin connections should be consistent, your design work should complement and not repeat the efforts of another student’s deliverable, etc. List any dependencies here that may affect your deliverable and delivery date.*

Delivery Date: *Agree on a delivery date with your manager. Points will be taken off for not making the delivery date. Staple the contract to the deliverable when turning it in. Attach your COD + deliverable to your next report.*

Student’s Signature
(required)

Manager’s Signature
(required)

Technical Advisor’s Signature
(optional)